

WELLCOME TRUST PRIVACY AND CONFIDENTIALITY STATEMENT

The Privacy and Confidentiality Statements below describe how we will treat the personal information you provide to us during the application process and throughout the life of the grant and all other information you provide during the application process.

Privacy statement

We will use the personal information that you provide in accordance with the Data Protection Act 1998. We may use your personal information as follows:

- to process applications and administer grants, for the purposes of audit and evaluation and to monitor the fairness of and trends in application decisions, and for research and statistical purposes. We may disclose the information for these purposes to individuals and organisations connected with or working on behalf of the Wellcome Trust, including funding partners, external peer reviewers and external committee members, some of whom may be based outside the European Economic Area (EEA);
- for the purpose of independent audit, evaluation and assessment by selected third parties of activities funded by the grant and their outputs and outcomes, some of whom may be based outside the EEA;
- we may publish details of successful grants and their outputs, including your name, employing organisation, project title, a summary of the grant and its value and, in the case of grants funding research, scientific/academic abstracts and lay summaries of research (e.g. via the internet or via publicly accessible databases or other publications, some of which may be accessible from outside the EEA);
- we may contact you about our activities and events, or to help inform or evaluate these activities and events, Wellcome Trust application processes and policy work.

Any information provided during the application process relating to disability, ethnic origin, gender and date of birth) will be used only for equal opportunities evaluation and monitoring purposes.

We may amend this Statement from time to time. Any material changes in how we collect, use or share your personal information will be posted on our website at: www.wellcome.ac.uk.

If you have any queries about the use of your personal information, please contact the Wellcome Trust Data Protection Compliance Officer by email at dataprotection@wellcome.ac.uk or by post at: The Wellcome Trust, 215 Euston Road, London NW1 2BE.

Confidentiality statement

We will treat the information you supply during the application process (“**Confidential Information**”) as confidential.

We will:

- a. take reasonable care to keep the Confidential Information secret and secure;
- b. use the Confidential Information only for the purposes set out in the Privacy Statement above; and
- c. only disclose it to third parties under conditions of confidentiality and only as necessary to fulfil those purposes.

We will not be under any obligation to keep the Confidential Information confidential to the extent that the Confidential Information:

- d. was already lawfully known to us at the date it was disclosed to us;
- e. becomes public through no fault of ours;
- f. is lawfully disclosed by a third party to us without any obligations of confidentiality being placed on us; or
- g. is developed independently by our employees without reference to your information.

We will be entitled to disclose any Confidential Information to any court, administrative or regulatory body to the extent required by law but will endeavour to inform you of any required disclosure as soon as possible.

Although we put in place appropriate confidentiality provisions with our external advisers, consultants and contractors to whom we may disclose Confidential Information, we accept no liability for breaches of confidentiality by third parties.